



Meeting-02

Agenda and Proceeding of Academic Council, Vidya Bharati College

Agenda of the meeting held on 04th May, 2026 at 1:00 PM in the Conference Room of Vidya Bharati College.

1. Welcome speech and presentation of previous resolutions and its implementation by convener
2. Briefing objectives of the meeting
3. Launching Prospectus and information bulletin (both online and offline) by Principal
4. Speech from Principal
5. Discussion regarding preparedness of admission process for 2026-27 session
6. Distribution of works for admission process
7. Discussion on skill courses and certificate courses
8. Resolutions
9. Vote of thanks

Members Present in the meeting:

1. Dr Sujata Deori, Principal, Chairperson, Academic Council
2. Nidhi Ram Nath, Vice Principal
3. Dr Dulal Hazarika, Convener & IQAC Coordinator
4. Dr Mukut Kalita, Samarth Coordinator
5. Ajit Saloi, HOD, History & Secy., Exam Cell
6. Pranita Borah, HOD, Education
7. Dr Gambhir Deka, HOD, Philosophy
8. Dr Harun Ali, HOD, Economics
9. Dr Palash Dutta, HOD, Political Science
10. Krihna Kanta Deka, HOD, English
11. Harihar Rajbangshi, Member, Academic Council, Junior Assistant
12. Madan Baishya, Junior Assistant
13. Lohit Rajbangshi, Junior Assistant
14. Niren Baishya, Grade IV
15. Girish Baishya, Grade IV

Signatures: (enclosed):

Minutes of the meeting held on 04th May, 2026 at 1:00 PM in the Conference Room of Vidya Bharati College

At the outset, Convener of the AC welcomed all the members of the council. The meeting was chaired by the Principal of the College. Convener Dr Dulal Hazarika also briefed on the objectives of the meeting and has requested all the members to extend all required support and co-operation to make it success and fruitful one.

Further, after considering the different opinions on the agenda one by one, the following resolutions/decisions are taken:

Sl no	Resolutions taken	Decisions/Action to be taken	Agency responsible	Time line if any
1	Prospectus cum Information Bulletin was launched by Principal (both online version and print version) and offered vote of thanks to admission committee for preparing the prospectus	Uploading in samartha portal	Dr Mukut Kalita, Nodal officer, Samartha	

	in this way. Samarth Coordinator Dr Mukut Kalita was entrusted to upload the prospectus in Samarth portal.			
2	It is decided to make necessary arrangements for smooth functioning of the admission process and admission committee was instructed to draft a detailed work distribution to complete the entire process and will be published in a separate order by office of the Principal.		Office of the Principal	
3	It is decided to entrust the responsibility of confidential works of the VAC paper for 6 th semester (Environmental Assessment and Education (code VAC0600402) to the Department of English.		HOD, Deptt. of English	
4	It is resolved to constitute a counseling help desk along with CSC to motivate the students in admission process and help them in selection of the subjects especially in those subjects where enrolment is low in comparison to other..		Admission committee	
5	It is resolved to prepare and upload the online Samarth admission schedule (as per DHE notification) and admission committee will monitor it time to time.		Samarth coordinator and admission committee	
6	It is resolved to appoint coordinators for skill and certificate courses as below- a) Food Processing and Preservation- Dr Pubali Saikia, HOD, Home Science b) Spoken English- Krishna Kanta Deka, HOD, English c) Garment Design- Ajit Saloi d) Motor Driving and Road safety- Madan Baishya A separate order will be issued by the office of the Principal. Coordinators are requested to prepare policy documents of the courses.		Persons concerned	
7	Regarding practical fee for the students , Principal has discussed on the application submitted by students and it is resolved to reduce existing practical fee of the students as per as possible subject to the fund needed for conducting the aforesaid examination.		Office of the Principal	

The meeting ended with a vote of thanks from the Co-Chair Nidhi Ram Nath.

Sd/

1. Dr Sujata Deori
Principal & Chairperson, Academic Council, Vidya Bharati College
2. Dr Dulal Hazarika, Convener, Academic Council, Vidya Bharati College
3. Ajit Saloi, Convener, Admission Committee